



# T.E.A.C.H. Institute & Accrediting Association

10250 Jody Ave. N., Stillwater, MN 55082 (651) 762-5600

**Purpose:** The T.E.A.C.H. Institute is an association of independent accredited home schools. Our service is to provide academic credibility to the education community and verify that these home educators are giving their children an exceptional education. We give encouragement and guidance to parents who want to be under legal authority and protection.

**Philosophy:** T.E.A.C.H. believes that God has given parents the authority to decide how their children are to be educated and the responsibility to see that this education is according to His unique design for each child. We recognize that parents have the responsibility to determine how their children will receive an education. Parents also have a responsibility to assure society that their children are receiving an adequate education while being tutored at home. The T.E.A.C.H. Accrediting Association was developed to provide a structure to verify to the community and educational authorities that these children are receiving an exceptional education.

**Policies:** In order that the family may achieve the greatest benefit from this program, the following specific guidelines have been designed for those accepted into T.E.A.C.H.

- A. Parents shall agree with the T.E.A.C.H. statement of faith.
- B. Parents shall cooperate with their home school consultant and the T.E.A.C.H. administration by maintaining their accreditation status and developing their children's Godly character.
- C. Because of the emphasis on character development within T.E.A.C.H., we encourage both parents to attend the Institute in Basic Life Principles seminar. This seminar focuses on practical ways to develop Godly character and resolve family conflicts. It also explains a father's responsibility in the home and offers steps on how to attain family harmony, which is necessary for effective academic education to take place.
- D. Parents will agree to provide their children with supervised instruction for a minimum of 175 days per year.
- E. Parents will be active Christians who manifest a growing relationship with Jesus Christ through their Christian witness within the community.

**Admission Guidelines:**

- A. Applicants shall complete the family application form and return it to T.E.A.C.H. with the application fee. (The annual tuition payments can be arranged to be paid at a later date.)
- B. Applicants shall submit the reference form to their pastor, and have the completed form sent to the T.E.A.C.H. office before the enrolling family will be officially admitted.
- C. Upon completion of an application file (application, application fee, reference form, and an interview) the family will be officially admitted into TEACH and the process for accreditation can begin.

# T.E.A.C.H. PROGRAMS

## MEMBERSHIP / TUITION / ACCREDITATION

### Prerequisite for Membership Services:

- A. All families in TEACH apply for membership
- B. Submit this application form and schedule an interview

### Membership Services: \$30/ family per month (\$300/ family per year)

1. T.E.A.C.H. Orientation & Family Fall Festival
2. Administration of Academic Achievement Test (S.A.T.) and OLSAT ability test (\$35 test fee per student)
3. TEACH email Newsletters and Handbook
4. Periodic Online Devotionals
5. School Photo Day with photo in the yearbook
6. Winter Retreat at Storybook Lodge
7. Spring Character Recognition Ceremony
8. Presidential Academic Fitness Awards for qualifying students.
9. Access to "member's only" section of T.E.A.C.H. website and directory
10. Access to on-line support group discussions
11. TEACH Co-op Benefits

### TEACH Institute and Accreditation Services: (included in Membership)

1. Monthly consultations with a TEACH certified Home Education Consultant.  
These meetings are designed to verify academic progress, advise and encourage parents, and motivate students to perform at their highest level. Recommendations for academic improvement and the strengthening of personal character, and family relationships is given at these meetings. We are here to serve you so that you can achieve your goals. Families hire their own consultants from the TEACH pool of trained consultants.
2. Maintenance of student academic files.
3. T.E.A.C.H. will verify your accreditation with a certificate you can give to your district superintendent.
4. Administration of the Stanford Academic Achievement Test. Testing is required for all students, 1st - 12th grade. TEACH administers this test in a group setting in the Fall during Orientation (Test fee: \$35/student) SAT, ACT, PSAT or PLAN tests may be substituted for high schoolers.

## HIGH SCHOOL STUDENT FEE

### High School Fees: \$5/ student/ month (\$50/student/ year - \$100 maximum/ family/ year)

Services include:

- A. Updating and sending official high school transcripts free of charge to colleges, military, employers, and scholarship organizations.
- B. Support Group for high school students (On-line web meetings)
- C. PLAN test administration (10th gr) Often used for PSEO application.  
(Test: \$20/student) Administered in February
- D. PSAT test administration (11th gr: Qualify for National Merit Scholarship, 10th gr: as practice test)  
(Test: \$20/student) Administered on Wed. Oct 16th
- E. PSEO guidance (planning in 10th grade for 11th & 12th grade enrollment)
- F. Counseling for post high school
- G. Letters of recommendation written for college and scholarship applications, employment and military.
- H. Verification of enrollment and GPA for insurance discounts.
- I. Planning and participation in the TEACH Institute high school graduation and baccalaureate ceremonies
- J. Accredited high school diploma upon meeting graduation standards

# FINANCIAL INFORMATION

**APPLICATION FEE:** \$75/ NEW family (one time fee)

**OPTIONAL FEES:**

**MEMBERSHIP / TUITION/ ACCREDITATION:**  
\$30/ family/ month (\$300/ year)

**Yearbook Fee:** \$15/ book

**HIGH SCHOOL STUDENT FEE:**  
\$5/ HS student/ month (\$50/ year, \$100 max/ family)

**PSAT Testing:** \$20 (Oct 19th only)  
Preliminary Scholastic Aptitude Test (SAT) for...  
11th gr - Qualifies for National Merit Scholarship  
10th gr - used as a practice test for the SAT

**ACHIEVEMENT TESTING FEE:** \$35/ student  
The Stanford Achievement Testing is required for all students enrolled in TEACH unless alternative testing arrangements are made.

\*\* **CONSULTANT SERVICES:** TEACH consultants are independent contractors and are hired independently by each family enrolled in TEACH and are paid directly for their services.

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## Prerequisites for Admission into TEACH :

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### **Fathers Commitment:**

1. A father enrolled in TEACH is expected to attend the TEACH Family Fall Festival Orientation (or) view the presentation online and give a review to his consultant.
2. Fathers will take responsibility for the training of his children and oversee their academic and character progress.
3. Fathers will purpose to lead his family in devotions.
4. Fathers will purpose to pray daily with his wife and family.
5. Fathers will purpose to maintain a clear conscience with his wife and children.

*"I agree to abide by the above five commitments"* Signed \_\_\_\_\_

### **Students Desiring to Graduate from TEACH:**

Students planning to graduate from TEACH must have a TEACH consultant for a minimum of two years. Previous home schooled students will have to have high school records verified by two consultants, who will charge their hourly rate.

### **When Services Begin:**

Consultant services will begin when initial payment has been made. Payment plans are available on monthly auto pay basis. If tuition can be paid up front, it would be greatly appreciated.

### **Termination Policy:**

In the case tuition payment becomes 30 days overdue, with no written appeal to the T.E.A.C.H. Board of Directors, consulting services will have to be suspended. If tuition payments remain delinquent past 60 days, services will be cancelled. Accreditation must also then be revoked at this time, as there will be no supervising consultant.

### **Character Family Consulting:**

Families, whose children are not being home schooled, may contract with TEACH consultants for family character consultations.

## STATEMENT OF FAITH

1. We believe the Bible to be the inspired, the only infallible, authoritative Word of God, inerrant in the original manuscripts. We believe the inerrancy of scripture embraces not only religious truth, but also the Bible's scientific, historical, and literary features.
2. We believe there is only one God, eternally existent in three persons - Father, Son, and Holy Spirit.
3. We believe creation is an act of God, and not the result of evolution, theistic or otherwise. (This has no reference to changes within the species as defined in Genesis 1.)
4. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and His personal return to power and glory.
5. We believe that for the salvation of lost sinful man, regeneration by the Holy Spirit is absolutely essential.
6. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life.
7. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
8. We believe in the spiritual unity of believers in our Lord Jesus Christ.

## AGREEMENT BETWEEN PARENTS AND THE T.E.A.C.H. INSTITUTE

Application Fee .....	\$ _____	One-time fee:	\$75/ family
Membership, Tuition and Accreditation. , .....	\$ _____	\$30/month	(\$300/ family/yr)
High School Student Fee (\$100 max/family) . . . . (# of HS students ___ x)	\$ _____	\$5/month	(\$50/ student/yr)
Achievement Testing (number of children tested: ___) .....	\$ _____	\$3.50/month	(\$35/test)
PSAT Test (11th gr and 10th gr _____)	\$ _____	\$2.00/month	(\$20/test)
Optional: Yearbook .....	\$ _____	\$1.50/month	(\$15/ book)
<b>Total Annual Payment:</b>		<b>\$ _____</b>	

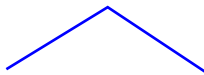
Those unable to pay their tuition in full may choose an automatic monthly draft from their checking account or credit card. Please divide your annual fees by 10 months and include a check for this amount with this application. Thanks!

*(Please contact the office if you'd prefer to set up a different plan.)*      **Total Monthly Payment:** \$ \_\_\_\_\_

*"We agree with the above Statement of Faith, will adhere to the policies and parental responsibilities stated in this application, and we agree to the services T.E.A.C.H. will provide for us."*

Parent's signature \_\_\_\_\_ Date \_\_\_\_\_

T.E.A.C.H. signature \_\_\_\_\_ Date \_\_\_\_\_



# TEACH INSTITUTE FOR QUALITY CHRISTIAN EDUCATION

Home education doesn't require spiritual maturity - it builds it. Home Education does however, require a high level of commitment and conviction on the part of both the parents and children. We believe a lack of growth in the following areas will undermine your efforts to educate your children at home. To clarify the direction that will help achieve your desired goals, we are asking you to review the following statements and circle the appropriate numbers on the following scale:

1                      2                      3                      4                      5  
 Not At All                      Somewhat                      Wholeheartedly

1. The Bible states it is the father's responsibility to train up the children in the way they should go. To what extent does the father have the conviction to home educate and oversee the spiritual and academic growth of his children ?

1   2   3   4   5

2. To what extent is the father determined to lead the family in a daily devotional time, Scripture memorization and meditation?

1   2   3   4   5

3. Have you had previous home education experience?                      Yes    No  
 If yes, how many years?

4. Are any of your children opposed to your plans to home educate?    Yes    No

5. To what extent are your children under your authority?                      1    2    3    4    5

Comment: \_\_\_\_\_

6. To what extent will you keep your home free from alcohol, tobacco, and sensual reading material?

1   2   3   4   5

7. If you have a television in your home, to what extent are you willing to regulate the content and amount of time spent watching for you and your children?

1   2   3   4   5

8. To what extent do you participate in a local church?                      1    2    3    4    5

9. To what extent are the grandparents supportive of your intention to home educate your children?

1   2   3   4   5

10. Have you ever attended the Institute in Basic Life Principles Seminar?    Yes    No    When? \_\_\_\_\_  
 Would you like information on attending?    Yes    No

11. Fathers in the TEACH Institute seeking accreditation are required to attend the TEACH Orientation  
 Will you make a commitment to attend these meetings?    Yes    No

Additional comments or explanations: \_\_\_\_\_

In order that we may share common values and standards, and have a unified effort in moving in the direction God is taking our families, will you sign the following statement?

*"I am willing to grow in the above areas, and will make the necessary sacrifices to build healthy family relationships and impart Godly values to my children."*

Signature of the Head of the Household \_\_\_\_\_.

On a separate sheet of paper:  
 Briefly state your reasons for wanting to educate your child at home this year. (Include information that brought you to this decision.)

# APPLICATION FOR ADMISSION INTO THE T.E.A.C.H. INSTITUTE

Parent's Name(s) \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_ City & Zip \_\_\_\_\_ Cell Phone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Father's Occupation \_\_\_\_\_

Place of Employment \_\_\_\_\_ Business Phone # \_\_\_\_\_

Is mother employed outside of home? \_\_\_\_ If the answer is yes, please attach a work schedule and an explanation concerning its compatibility to tentative home school plans.

Student Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Age \_\_\_\_ Entering Grade \_\_\_\_

Student Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Age \_\_\_\_ Entering Grade \_\_\_\_

Student Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Age \_\_\_\_ Entering Grade \_\_\_\_

(List additional students on a separate piece of paper. Thank you.)

1. If your family has a home business you'd like listed in the TEACH directory, please describe:

2. Please list names, ages, and birthdates of other children in your family for our directory.

3. Have you become a Christian by trusting the finished work of the Lord Jesus Christ for your salvation?

Father \_\_\_\_\_ Mother \_\_\_\_\_ Teenage children you are applying for: \_\_\_\_\_

4. Students 13 years or older must promise to dress modestly and abide by the TEACH Handbook during TEACH functions and refrain from partaking in alcohol, tobacco or illegal drugs at any time.

Does the student agree with the above statement? Yes No

5. Please have student write a statement concerning their intent to adhere to the above guidelines.

This statement will be kept in their file. Violation of this will result in suspension from all TEACH activities.

6. Family Church \_\_\_\_\_ Pastor \_\_\_\_\_

Address & Zip \_\_\_\_\_ Phone # \_\_\_\_\_

7. Previous School Attended \_\_\_\_\_ Phone # \_\_\_\_\_

Address & Zip \_\_\_\_\_

8. Superintendent's Name \_\_\_\_\_ School District # \_\_\_\_\_

Address & Zip \_\_\_\_\_ Phone # \_\_\_\_\_

9. Please describe any learning disabilities your child may have?

10. Describe any specific items (scholastic, behavioral, etc.) of which the T.E.A.C.H. Consultant should be aware.

  
**T.E.A.C.H.**  
10250 Jody Ave. N.,  
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# PASTOR'S QUESTIONNAIRE

To be filled out by parent:

Family name \_\_\_\_\_ Phone # \_\_\_\_\_  
Address \_\_\_\_\_ City/Zip \_\_\_\_\_  
Church Name \_\_\_\_\_  
Address \_\_\_\_\_ City/Zip \_\_\_\_\_  
Children applying \_\_\_\_\_ Ages \_\_\_\_\_

To be filled out by church pastor/administrator

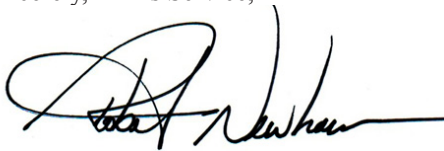
The above family has been accepted into the TEACH Institute for Home Education. It is our desire to communicate with you concerning the spiritual and academic growth of this family. Please assist us by answering this brief questionnaire, so that we may learn more about the family.

1. Do you personally know the family? Yes No
2. How are the family members active in the life of the church?
3. To what degree is this family an example to others in the church?
4. Is the father the spiritual leader of his family? Yes No  
(If no, Please explain.)
5. What special pressures, if any, does this family have which might effect their implementation of a home education program?

Signature \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

If you would like more information about the TEACH Institute, or if you would like to be put on our newsletter/daily devotional e-mail list, please contact us anytime at the number below.

Sincerely, In His Service,



Robert Newhouse  
Executive Director of the TEACH Institute

Teaching Effective Academics and Character at **Hom**



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